

Newport Borough Municipal Authority
101 Mulberry Street
Newport, Pa 17074

June 23, 2022 Meeting Minutes

Chairman James Sharar called the meeting to order at 7:00 P.M.

Present:

James Sharar, Chairman
Carl Roush, Vice Chairman
Jacob Zentichko, Secretary
Pat Bowers Recording Secretary
Chris Burkholder, WWTP Operator
Adam Britcher, Hensch Law Office

Approval of Minutes – Carl Roush moved, seconded by Jacob Zentichko to approve the May 26, 2022 Regular and June 8, 2022 Mid Month Meeting Minutes as drafted. Motion carried.

Approval of Bills – Orrstown O & M Account balance June 1, 2022 was \$63,791.94. 6/21/22 Deposited May 2022 Sewer User Fees in the amount of \$41,643.74. Outstanding bills presented for payment this date of \$26,050.43. Request authorization to transfer \$11,460 from the Orrstown O & M Account to the JVB Debt Service Account for the May 2022 Transfer. Request authorization to transfer \$5,775 from the Orrstown O & M Account to the Orrstown General Fund Account for the May 2022 Transfer. The balance after payment of invoices is \$62,150.25. Attached to the Financial Report is a copy of the Balance Sheet to date and a copy of the 2022 Budget to June 23, 2022. The Water Authority owes sewer fees for June 2022 only. The following Water Reports are attached to the Financial Report: (1) Copy of the Aging Report through May 31, 2022, (2) Copy of the Reconciliation Report for May 31, 2022, and (3) Copy of the Monthly Review Report for May 31, 2022. The Orrstown General Fund Account balance June 1, 2022 was \$2,054.01. Deposited Larson Engineering Fees Reimbursement from Newport Borough in the amount of \$2,568.75. Outstanding bills presented for payment this date in the amount of \$950.83 will leave a balance of \$3,671.93.

- Carl Roush moved, seconded by Jacob Zentichko to pay the outstanding bills presented for payment in the amount of \$26,050.43 from the Orrstown O & M Account. Motion carried.
- Jacob Zentichko moved, seconded by Carl Roush to pay the outstanding bills in the amount of \$950.83 from the Orrstown General Fund Account. Motion carried.
- Carl Roush moved, seconded by Jacob Zentichko to approve the transfer of \$11,460 from the Orrstown O & M Account to the JVB Debt Service Account for the May 2022 transfer and approve the transfer of \$5,775 from the Orrstown O & M Account to the Orrstown General Fund Account for the May 2022 transfer. Motion carried.
- Carl Roush moved, seconded by Carl Roush to accept the Water Reports for May 2022. Motion carried.

Website Update – Chairman Sharar reported the website is almost ready to go. A few small items need to be addressed.

Server Warranty Expired May 3, 2022 – Chris Burkholder received an email from Josh Hinkle to let us know that our server and firewall warranty is expired. Josh can fix both for \$1,000, just an estimate.

Needs to be put on the agenda for next meeting to address. Will have more info and pricing. Also, Josh is checking on the list of things that had to be addressed. Most of the things have been addressed, he just wanted to make sure everything has been.

WWTP Operator Report – Chris Burkholder reported Perry Pest came and treated for pest control. The Fertilizer & Weed Killer were applied to the lawn by TruGreen. The grass is starting to look nice. The plant is running well, despite the rain. Amity Enterprise is working on Shrub Street storm repair.

Solicitor Report – Adam Britcher reported he sent a letter to Attorney Philpott for Oliver Township and Attorney Jones for Howe Township, just waiting for a response from them.

Communications

- (1) NBMA Received a letter regarding the Newport Convenience Store Development from PA DEP. This letter confirms that the Newport Convenience Store Development is exempt from the requirement to revise the Official Plan for new land development. This determination is based in part on municipal and other signoffs. The proposed development is located in Bretz Court in Howe Township, Perry County. The request for Planning Exemption provides for one new retail building. Total sewage flows of 1,000 gallons per day will be served by the HTMA collection and conveyance system, further served by NBMA conveyance and treatment system.

Carl Roush moved, seconded by Jacob Zentichko to adjourn the meeting at 7:15 P.M. Motion carried.

Patricia Bowers
Recording Secretary